



Jelgava State City Council
JELGAVA SPIDOLA STATE GYMNASIUM

Reg. No 2819903270, Sarmas iela 2, Jelgava, LV 3001, tel. 63029212, e-mail sgim@izglitiba.jelgava.lv
Jelgava

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INTERNAL RULES
**ADMISSION RULES TO THE INTERNATIONAL BACALAUREATE DIPLOMA
PROGRAMME STUDENTS OF
JELGAVA SPIDOLA STATE GYMNASIUM**

*Issued pursuant to
Section 31, 39 and 41 of General Education Law,
11.01.2022. Cabinet of Ministers regulation No 11
“Procedures for Enrolling Students in and Discharging from
General Educational Programs, and also for Moving Them up into the Next Grade
and Regulations of Jelgava Spidola State Gymnasium*

GENERAL PROVISIONS

1. The rules of admission for the all students to Jelgava Spidola State Gymnasium (hereinafter - JSSG) determine the procedures and criteria which must be observed when admitting the learners (hereinafter - students) for the acquisition of primary and secondary education at JSSG.
2. For International Baccalaureate Diploma programme (hereinafter IBDP) JSSG admits students for Acquisition of the general secondary education (grades 10-12) International Thinking, Environmental Science and Design with an integrated International Baccalaureate Diploma Programme in Years 11-12.
3. New general secondary education classes shall be enrolled and completed in Grade 10 in accordance with the order of Jelgava City Council. In other classes (11 and 12), students are admitted to vacant places.
4. For admission to Years 11-12, a certificate of primary education from the previous year is a prerequisite

ADMISSION PROCEDURES AND CRITERIA FOR GRADE 10

5. Students register for admission on the school's website www.jsvg.lv at the link provided from 1st June.
 - 5.1 Students must attend the admission interview and submit a motivation letter (a suggested form is available on the school's website).
 - 5.2. Students submit evidence of their education:
 - 5.2.1. a copy of the certificate of Primary Education, showing the original.
 - 5.2.2. copies of Centralized Examinations (hereinafter - CE) certificates.
6. In the admission results summary table, the Board shall summarize:
 - 6.1. the average annual grade in the Certificate of Primary Education.
 - 6.2. the annual marks in Subjects: English, Latvian language and literature, Mathematics, Latvian and World history, Physics, Chemistry and Biology, with an emphasis on grades in **English, Mathematics, Environmental Sciences**.

- 7.3. CE assessments.
7. To be admitted to the general secondary education programme International Thinking, Environmental Science and Design with an integrated International Baccalaureate Diploma Programme in Years 11-12, Students must:
 - 7.1. show annual grade in any subject no lower than 5 (except English);
 - 7.2. show at least 25 % or higher in any centralized examination;
 - 7.3. show at least grade 7 or higher in English.
 8. If students do not meet any of the conditions, they shall not be admitted to grade 10 of JSVG.
 9. The results of the admissions will be announced by e-mail.
 10. After admission, the family confirms their decision to enroll at JSVGS by replying by e-mail.
 11. Students are admitted on the basis of a decision by the admissions committee, after mutual cooperation signing of a co-admission agreement.

ADDITIONAL CONDITIONS FOR ADMISSION TO DP

12. Additional conditions have been set for students of the IB DP in order to successfully and qualitatively master the curriculum and achieve the goals of IB.
 - 12.1 Parental co-payment for the acquisition of IB DP are determined by the municipality: 50 EUR per month,
 - 12.2. students declared in Jelgava municipality whose household has been granted the status of low-income are exempt from co-payment.
 - 12.3. a personal laptop,
 - 12.4. prior knowledge and desire to learn English language in depth, high learning motivation and interest in getting involved in project implementation.

Criteria for the admission results summary table

13. The documents provided by the student are used to create the Admissions Scoreboard. For each programme, the profile subjects are emphasized.
14. Points for the International Thinking, Environmental Science and Design with an integrated International Baccalaureate Diploma Programme in Years 11-12 are calculated according to the following formula:

$$AS \times 5 + E + (L + LL) / 2 + G + LWH + M + (P + C) / 2 + B + CE (M \times 2, L, A \times 2)$$

Designations:

AS – average score

E – grade in English

L+LL – grade in Latvian language and literature

G – grade in geography

LWH – Latvian and World history

M – grade in mathematics

PCB – grades in physics, chemistry, biology

CE - 9th grade CE assessments in mathematics, Latvian language, English language

Policy review process

This policy was last reviewed and revised in December 2024. The policy will again be reviewed during the second semester of 2024/2025, when lessons learned can be incorporated. Please submit any feedback to the IB DP coordinator. Students may submit feedback to any other teacher, if so preferred.

Head of the School

I.Vilkārsē